

Request for
Expressions of Interest
(RFEOI)

Wilmot United Church
January 26, 2012

Reference number: 2012-SC-A

1. Request for Expressions of Interest

Wilmot United Church, located in the centre of downtown Fredericton at the corner of King and Carleton, is host to many activities beyond Sunday services. Despite the breadth and depth of our mission, the congregation recognizes that our large church building is not being utilized to its full potential. We wish to make more effective use of these spaces so that the building itself can help fulfil our mission and vision.

We seek partners who have a vision that is complementary to our own and who could benefit from the use of space within the walls of our church. As such, we invite Expressions of Interest from anyone with a compelling idea of how to better use the church building in furtherance of our vision: "Wilmot United Church is an open and welcoming presence in downtown Fredericton, putting our Christian faith into action to be a light in God's world."

2. Church building

The Church comprises three major spaces: the sanctuary, Wilmot hall, and the Dr. George M. Young Memorial hall.

The sanctuary is a beautiful space with seating for more than five hundred and fifty (550); 380 on the main level and 188 in the balcony. The sanctuary is graced by a large choir section, a Casavant organ, wonderful stained glass windows, and superb acoustics. The sanctuary has a modern, integrated, and high-quality sound system to further enhance the natural acoustics.

Below the sanctuary space is Wilmot hall. It is comprised of a large central room of nine hundred (900) square feet and is surrounded by and connected to seven (7) rooms, each two hundred (200) square feet in size. Wilmot hall also has a kitchen, washrooms, and the 'fireside room' which is three hundred and fifty (350) square feet. Wilmot hall can be accessed by doors on King street or Carleton street and via the Memorial hall.

The Dr. George M. Young Memorial Hall is integrated into the main Church building and contains a large and well equipped kitchen, a reception hall (900 sqft) and a full-sized gymnasium with a large stage at one end and direct access to the kitchen at the other. In addition to these ground floor spaces are washrooms, and two office spaces which are currently fully utilized for church business. A stair well and elevator provide access to the second floor of the Memorial hall and the sanctuary.

The second floor of the Memorial hall is level with and connected to the Church sanctuary. It is home to four (4) large rooms. Two rooms are currently used for Sunday school/nursery and as the Fredericton Toy Library open Wednesdays and Saturdays. These rooms are each approximately four hundred and fifty (450) square feet and connect to washrooms suitable for toddlers and young children. The other rooms are used as music room (360 sqft) and a meeting room (575 sqft) with an integrated convenience kitchenette.

All spaces within Wilmot except the sanctuary's balcony and choir loft are wheelchair accessible.

On-site parking is limited but the Church is a short walk from the King's Place and Brunswick Street parking structures and the large lot behind the York Regional public library.

3. General Information and Instructions

1. Expressions of Interest (EOI) must be received before 1:00pm on March 16, 2012 to be considered. They must be received at:

Wilmot United Church
473 King Street
Fredericton, NB
E3B 1E5

The original printed submission and 3 copies are to be submitted stating: Proponent's name and "RFEOI 2012-SC-A". Proponents are asked to include an electronic copy if possible (preferably a PDF file).

2. Each EOI will be judged for the degree to which, in the sole judgement of Wilmot, are in Wilmot's best interest and any financial benefits accruing will not necessarily be weighted more heavily than non-financial considerations.
3. This Request for Expressions of Interest is a request for information only. This RFEOI is not a Request for Proposal or a Request for Tenders, nor otherwise an offer of any type, nor an authorization to perform any work.
4. Through this EOI process, Wilmot United Church intends to identify interested and compatible proponents so that they may be included in any subsequent stage of the partnership process that may occur.
5. Wilmot United Church is not liable for any costs of preparations of Expressions of Interest.
6. The EOI and accompanying documentation submitted by the proponents will not be returned and will remain the property of Wilmot United Church.
7. All questions or enquiries concerning this RFEOI should be in writing and submitted to jeff.beirsto@gmail.com with the subject line "RFEOI 2012-SC-A".
8. Proponents are invited to view the building and ask questions during the scheduled open house sessions or by appointment. Open house sessions will be held at 2:00pm on Thursday, February 2, 2012 and 2:00pm on Sunday, February 5, 2012.